

# Poetics & Linguistics Association Conference

Summer School: 13<sup>th</sup> to 15<sup>th</sup> July

Main Conference: 15<sup>th</sup> to 19<sup>th</sup> July

## Introduction

We are pleased that you are attending the PALA event and look forward to welcoming you to the University of Kent. In the meantime, these joining instructions should help to prepare you for your visit.

## Venue

All sessions will be held in the Woolf Building at the University of Kent, Canterbury Campus – including the Summer School. A copy of the campus map can be downloaded - <http://www.kent.ac.uk/directions/pdf/canterbury-campus-guide-2013.pdf>. The Woolf Building is marked D6 on the map.

## Conference Registration

Registration for the Main Conference will be in Woolf Building from 9.30am on Wednesday 15<sup>th</sup> July.

## Accommodation

The majority of accommodation for PALA is located in Tyler Court (K5). The bedrooms are all en-suite, with a private shower and toilet, and are comfortably furnished. Tea and coffee making facilities are also provided.

Breakfast is provided in Rutherford Dining Hall (K4) between 07:45 and 09:30 and you will be required to show your room key to prove residency.

If you have selected a double room, your room will be in Keynes College (N6) with breakfast taken in Dolche Vita – the restaurant in this building.

Bedrooms are serviced daily and provided with towels, linen and complimentary toiletries.

Check in is from 14:00 on the day of arrival and check out is by 10:00 on your day of departure. Please visit Tyler Court or Keynes College Reception to collect your keys.

Keynes reception is open until 22:00hrs & Tyler Court until 20:00hrs.

Delegates are asked to familiarise themselves with the University's evacuation procedures, which are displayed on the back of the door in each bedroom.

Please check out and return your keys before 10am on the day of departure.

## Late Arrivals

If you arrive and Reception is closed then there is a telephone at Reception to contact Campus Watch – our Security Team – who will make their way to you at Reception with your keys and direct you to your room.

## Refreshments, Lunch and Evening Meals

Tea and coffee breaks, along with lunch will be provided on each day of the conference. Lunch will either be within the conference venue or in our Darwin Conference Suite (E4) – your organiser will advise each day where lunch will be.

Dinners are not included in this programme. Please see the social programme for details of events, including dinners, which you were able to book as optional extras.

There are catering outlets open on the University Campus for food and drink, or you can take the bus / walk into town to visit the local pubs and restaurants.

## Internet Access

Delegates can either access the Cloud during their stay, or be supplied with a computer log-in in order to access the internet. Log-ins and instructions (on using the University's network) can be collected at registration. Wireless zones are available in most teaching and social areas on campus. It is a condition of connecting to the internet using the Kent network that all laptops should be running current anti-virus software and the latest security updates.

## Facilities at the University of Kent

The campus shop "Essentials" sells a wide of products including sandwiches, ready meals, fresh fruit and vegetables, toiletries and more.

We also have several catering outlets and bars on campus as well as a cinema, theatre (see [www.thegulbenkian.co.uk](http://www.thegulbenkian.co.uk) for programmes) and a sports complex ([www.kent.ac.uk/sports](http://www.kent.ac.uk/sports)).

Delegates are advised to change money prior to arrival at the University. The campus has a limited range of banking facilities, including 24hr ATM machines that accept a range of credit / debit cards.

## Parking

A parking permit will be sent to you separately if you have requested one. Please ensure that you only park in the car parks applicable and that the permit is displayed in your windscreen for the duration of the conference.

## Smoking arrangements

The University operates a non-smoking policy in all areas.

## Social Programme

These are a list of events that you were able to book onto and pay for (if not a free event) as optional extras. There is no dress code for any of the events, although those attending the Brewery Tour are required to wear 'sensible' footwear – flip flops, high heels and loose footwear, such as backless sandals, are not permitted. For those of you who have booked on to ticketed events, further details and any tickets required will be provided at registration.

### **Wednesday 15<sup>th</sup> July – Walking tour of Canterbury - 6.15pm – 7.15pm**

Please gather at the entrance to the Cathedral in the town centre – there are plenty of signposts directing you to the Cathedral. The guides will leave at 6.15pm.

(Please allow at least 30 minutes to walk down into town (the bus journey takes approx. 10 minutes) with a 5-10 minute walk from the bus station to the Cathedral.)

The walking tour will end at the Cathedral - the drinks reception is taking place at Canterbury Cathedral Lodge within the Cathedral Grounds.

### **Wednesday 15<sup>th</sup> July – Drinks Reception - 7.30pm – 9.30pm**

#### **Canape & Drinks Reception – Canterbury Cathedral Lodge – Canterbury Cathedral**

A drinks reception will take place in Canterbury Cathedral Lodge from 7.30pm. You will need to advise the gate staff at the entrance to the Cathedral that you are attending the University of Kent drinks reception in order to gain entry to the Cathedral grounds.

### **Thursday 16<sup>th</sup> July – Faversham Brewery Tour & Supper – 1800hrs**

Please note coaches leave at 6pm SHARP from the Keynes Bus Stop (at the top of the hill on the main University entrance near Keynes College) for this event. Please make sure you are on time – refunds cannot be given if you miss the coach.

This event includes a private tour of the Brewery and a tutored tasting, followed by a two course supper.

Coaches will leave the Brewery at 10.30pm arriving back on Campus approximately 30 minutes later.

### **Friday 17<sup>th</sup> July – English Wine Tasting – 1830-2000hrs - Woolf Building**

A tutored tasting of English Wines.

### **Saturday 18<sup>th</sup> July – Conference Dinner – Whitstable Castle – 1900hrs**

Please note coaches leave at 7pm SHARP from the Keynes Bus Stop (at the top of the hill on the main University entrance near Keynes College) for this event. Please make sure you are on time – refunds cannot be given if you miss the coach.

A drinks reception, followed by a hog roast with dancing to a band and disco at Whitstable Castle.

Coaches will depart Whitstable Castle at approximately 2330hrs arriving back on Campus 20-30 minutes later.

### **Sunday 19<sup>th</sup> July – Tour of Leeds Castle – 0900hrs**

Please note coaches leave at 0900hrs SHARP from the Keynes Bus Stop (at the top of the hill on the main University entrance near Keynes College) for this event. Please make sure you are on time – refunds cannot be given if you miss the coach.

This is a private tour of Leeds Castle with coaches departing the Castle to return to Campus at approximately 12noon arriving back on Campus an hour or so later.

## General Information

### Travelling to the University of Kent

Directions and maps can be found to the University can be found here:

<http://www.kent.ac.uk/maps/canterbury>

### By Train

There are two train stations in Canterbury: Canterbury East and Canterbury West. The high speed train service takes 60 minutes from St Pancras to Canterbury West. There are also direct trains from London Victoria to Canterbury East which take approximately 1hr 35m and from London Charing Cross to Canterbury West.

<http://www.nationalrail.co.uk/>

### From Eurostar terminals

Trains run from Ashford International to Canterbury West every 20 minutes, the journey takes approximately 20 minutes. Hourly trains run from Ebbsfleet International to Canterbury West taking approximately 40-50 minutes

[www.eurostar.co.uk](http://www.eurostar.co.uk)

### By Coach

National Express offers a regular coach service (number 007) from many London stations.

<http://www.nationalexpress.com/home.aspx>

### By Car

The University is just off the A2, about 10 minutes from the end of the M2.

### Local Taxis

There are taxi ranks at both train stations and the bus station. Local taxi companies include:

Cab Co (Tel: 01227 455455), City Cars (Tel: 01227 454445), Wilkinson Taxis (Tel: 01227 450450)

### Local Buses

The UniBus, and other local buses, run to and from the University and the city centre every 15 minutes, stopping outside Keynes College. Buses going to the University will read "University" on the front and buses going to the City Centre from the University will read "Canterbury" or "City Centre". Timetables are available from all college receptions or online at [www.stagecoachbus.com/eastkent](http://www.stagecoachbus.com/eastkent)