

INFORMATION SHEET

YOUTH VOLUNTARY ORGANISATIONS IN SOUTH LONDON AND LIVERPOOL BETWEEN 1958 AND C. 1985

WHAT IS THE PURPOSE OF THE STUDY?

I am conducting research into Youth Clubs in South London and Liverpool from 1958 until approximately 1985. I am interested in how youth clubs were organised, the young people who visited them, youth workers, leaders and volunteers. I will be looking at the records of these organisations, but I am also interested in speaking to people who visited, worked or volunteered in them so that I can benefit from their experience and recollection of youth clubs. The research will form my PhD thesis which will be submitted to the University of Kent. I hope to continue my research after my PhD and eventually publish a book, book chapters or journal articles based on my research, which may also include extracts from the interviews.

My PhD research is supported by the University of Kent where experienced supervisors oversee my research. It is funded by the [Economic and Social Research Council](#).

WHY HAVE YOU BEEN ASKED TO TAKE PART?

I aim to interview people who worked at youth clubs or associated organisation in South London and Liverpool during this time, either as youth leaders, youth workers, volunteers, office staff or on one of the many committees. I am also hoping to interview people who attended these clubs when they were younger. In South London I am focussing on clubs in the present day boroughs of Lambeth, Southwark and Lewisham. In Liverpool I am interested in the City Centre and surrounding areas.

I have asked you to take part because I believe your memories and experiences are an important part of the history of the clubs and will aid me greatly in producing an accurate and meaningful PhD on youth clubs in these areas between 1958- c. 1985

DO YOU HAVE TO TAKE PART?

It is not compulsory for you to take part. However, I believe that you have something important to contribute to my study, and to further research on the important role youth clubs have played in their communities and wider society and I hope that you will therefore contribute. If you agree to take part you will be asked to sign a consent form. But please note that you will still be free to withdraw at any time and I will not ask you to give any reasons if you choose to do so.

WHAT ARE THE POSSIBLE BENEFITS OF TAKING PART?

I trust that the interview will provide you with an opportunity to relive some of your experiences, of the difficulties and the pleasures of working, volunteering or attending youth clubs in the past. I also hope that you

will find it rewarding to have your contributions recognised publicly and that you will be pleased to have an opportunity to add your account to a historically significant collection of archived interviews and research.

WHAT DOES TAKING PART MEAN?

If you agree to take part I will arrange an interview with you and will audio record the interview. I would prefer to interview you in your own home but if you would rather have the interview at your place of work or somewhere else convenient to you, then that too could be arranged. The interview will be carried out by myself and may last between one and two hours. I will invite you to follow the development of the project by logging on to the project website (<http://cclements29.wordpress.com/oral-history/>) and also to attend a seminar planned for the end of the project when findings will be presented to an audience including the people I have interviewed for the research.

WHAT ARE POSSIBLE DISADVANTAGES OR RISKS OR TAKING PART?

We hope that the experience of taking part will be enjoyable. However, as in all memory work I am aware that some sad experiences might also be recalled. I have been trained to handle such situations and you will have the opportunity to take breaks, or stop the interview if you would prefer.

WHAT HAPPENS TO THE INTERVIEWS?

The interviews will be transcribed and stored digitally. This data will be held by myself and The University of Kent for the duration of the project, responsibility for which will be held by myself. Personal data on workstation fixed hard discs will have adequate protection e.g. password access to files to prevent unauthorised access and encryption. Personal data will be stored separately on a stand-alone PC or hard drive not connected to a network or the internet. Contact detail sheets will be removed and stored separately in locked cabinets.

WHAT HAPPENS AT THE END OF THE PROJECT?

I am proposing to deposit an anonymised version of the interview data, audio recordings and hard copy transcripts with the UK Data Service (www.ukdataservice.ac.uk).

WILL MY TAKING PART IN THIS STUDY BE KEPT CONFIDENTIAL?

If you prefer, you can choose to close all or part of your contribution to public access, for a period of time. This means that it will not be publically available until the time specified. All participation will be kept confidential and transcripts anonymised, unless you specify otherwise. This will be carried out in line with current best practice guidelines relating to ethical research practice and in discussion with you.

WHAT WILL HAPPEN TO THE RESULTS OF THE STUDY?

All those who take part in interviews will be offered copies of the interview transcript to approve and a summary of research findings. The research findings are likely to be published in academic journal articles and books. A final project report will be available at an end of project seminar and on the project website. A hard copy of this will be available to each participant upon request.

USE OF QUOTATIONS

Publications or reports which come out of the project may use quotations of your words from the research interview. On the consent form you have the option to decide how quotations should be attributed (name or

pseudonym). It is also possible that after archiving, your words may be used by other researchers or academics with the permission of the researcher.

You will also be asked in your consent form if you are happy with this.

WHO HAS REVIEWED THE STUDY?

This study has been ethically reviewed by the Research Ethics Committee of the School of Social Policy, Sociology and Social Research (SSPSSR), Faculty of Social Sciences, Cornwallis North East, University of Kent, Canterbury, Kent, CT2 7NF

CONTACT FOR FURTHER INFORMATION:

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Via the project website: <http://cclements29.wordpress.com/oral-history/>

Or email
crc9@kent.ac.uk

THANK YOU

REPLY SLIP TO OPT IN

This does not commit you to taking part in an interview, but indicates that you may be willing to do so. I may use it to contact you to arrange an interview or invite you to a project information session. All personal data will be kept confidential.

Name:.....

Address:

Telephone number at home / work (if appropriate):

Best time to telephone:.....

Email:.....

Name and location of youth club (s) or organisation with which you have been connected:

.....
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Approximate dates:

Did you work/help/manage/attend/other (delete as appropriate) youth clubs?

Other:.....